

Ride Coordinators shall:

- A. Sit as members of the WCC Ride Committee;
- B. Report to the Ride Director;
- C. Actively contribute to the development and production of an annual ride schedule that meets the needs of members, providing ride ideas and recommendations, and developing route mappings as required;
- D. Recruit Ride Leaders for their respective rides, ensuring there are Ride Leaders for every ride;
- E. Follow-up with Ride Leaders as the ride date approaches to confirm their attendance;
- F. Obtain a substitute Ride Leader in the event the original Leader is unable to lead a ride;
- G. Where there is no alternate Ride Leader available, inform the Ride and Communications Directors as soon as possible so that Members can be informed and other options explored;
- H. Be available as a Ride Leader in addition to the role of Ride Coordinator;
- I. Assess need for Ride Leader training or education;
- J. Conduct or participate, where appropriate, in Ride Leader training or education workshops;
- K. Attend all scheduled ride planning meetings or provide advance notice of absence to the Ride Director.